



2300 Empire Avenue, 5th Floor
Burbank, California 91504-3350
818.848.6022

1560 Broadway, Suite 701
New York, NY 10036
818.848.6022

Employee Start Form

Employer: New C.A.P.S., LLC, FEIN: 27-4217142

Production company				Hire state	Work state	Account	Date of birth
Employee name			Minor? <input type="checkbox"/>	Project			
Employee address				Social Security number		Start date	
City		Email		Union	Occupation description		OCC code
State	Zip	Phone number		Agent authorization attached? Yes <input type="checkbox"/> No <input type="checkbox"/>		Schedule	
Ethnicity (optional) <div><input type="checkbox"/> White/Caucasian (not Hispanic or Latino) <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Middle Eastern or North African (not Hispanic or Latino) <input type="checkbox"/> Black or African American (not Hispanic or Latino)</div> <div><input type="checkbox"/> Native Hawaiian or Pacific Islander (not Hispanic or Latino) <input type="checkbox"/> Asian (not Hispanic or Latino) <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Multiracial and/or Multiethnic (not Hispanic or Latino) <input type="checkbox"/> Choose not to disclose</div>				Gender (optional) <div><input type="checkbox"/> Male <input type="checkbox"/> Female Non-Binary <input type="checkbox"/> Identify as Non-Binary where recognized</div>		Citizen status <div><input type="checkbox"/> US Citizen <input type="checkbox"/> Res Alien <input type="checkbox"/> Other (Attach Visa) Country of origin _____</div>	
Please complete per employee's schedule:							
Daily <input type="checkbox"/> Weekly <input type="checkbox"/> On-call <input type="checkbox"/>		Studio rate	Guar hours	Distant rate	Guar hours	Account	
Hourly rate							
Weekly rate							
6th day							
7th day							
Idle 6th day							
Idle 7th day							
(Include form) Kit Rental							
Car Allowance							
Meal Allowance							
Meal penalty							
Employee signature			Date	Production approval		Date	

By signing this form, I authorize the employer, or its services or payroll provider, to take deductions from my earnings (regardless of payment method) to adjust previous overpayments if and when said overpayments may occur.

CA residents: Your personal information may be collected in connection with certain services provided by Cast & Crew or its affiliated companies. A summary of your California privacy rights can be found at: <https://www.castandcrew.com/privacy-policy/>