



GUARANTEE AUTHORIZATION FORM

Authorizer's Name: _____

Date: _____

Job #: _____ Estimate #: _____ PO #: _____

TALENT INFORMATION

Employee Name: _____ SSN: _____ On-CameraCorporation: _____ Federal ID: _____ Off-CameraDocuments Attached: W-4 W-9 Articles of Incorporation Indemnification Letter Talent Contract

Work Date: _____ Work City/State: _____ Resident State: _____

Agent (Name & Address): _____

GUARANTEE INFORMATION

Advertiser: _____ Product: _____ Sub-Product: _____

Total Guarantee Amount: \$ _____ Term: _____ to _____

Total Subject to Pension: % _____ / \$ _____ Signatory: _____

Pension Allocation: SAG % _____ / AFTRA % _____ Multi-Service Contract: Yes NoApply Session/Reuse at: Scale Scale + 50% Double Scale Other: _____Guarantee Overages: Pay Automatically Do Not Pay Automatically (Unpaid Balances May Accrue)

PAYMENT AUTHORIZATION

Installment #: _____ of _____

Wage to Pay Now: \$ _____

Wage Subject to Pension: \$ _____

Delivery Method - Due In-Hand by: _____

Amount of SAG P&H: \$ _____

 Wire (\$35 Domestic/\$45 Foreign) Complete Next Page

Amount of AFTRA H&R: \$ _____

 FedEx (\$25 Standard Domestic Overnight) **Paying Pension Only** Standard Mail (Not Recommended)

Date Wage Paid by Client: _____

 Other: _____Pay Late Fee: 10% (31-59 Days) 20% (60+ Days)

Delivery Address: _____

Workers' Comp not provided; Pension due in-hand to union no later than 30 days from talent's pay date or late fees will accrue.

Wage or pension payments over \$50,000 will be COD. Due to Federal Regulations, wired wages will be processed the day following receipt of payment.

Notes & Special Provisions:

TTC BA USE ONLY

Client Code (TTCO): _____ Payroll Handling Fee: \$ _____ Workers' Comp: \$ _____

Client Deal Code: _____ Business Affairs Fee: \$ _____ Credit Terms: _____

Agency (BA Client): _____ Signatory Fee: \$ _____

Client confirms that the information submitted on this form is true and correct, and assumes all responsibility and will indemnify TTC for same, and TTC will pay and/or track the above guarantee accordingly.