



4259 Canada Way Suite 250
Burnaby, British Columbia
Canada V5G 1H1

555 Richmond St. W. #1011, Box 305
Toronto, Ontario
Canada, MSV 3B1

Position: _____

Production Co.: _____

Rate (\$): _____ Hourly Flat Daily

Job #: _____

Rate (\$): _____ Hourly Flat Daily

Job Name: _____

Includes Vacation Pay? Yes No

Location/Work Province: _____

Union: Yes No Union: _____

Day	Date	Time In	Lunch In	Lunch Out	Dinner In	Dinner Out	Time Out	Hours Worked	Time						For Production Use Only		Line #	Comments
									1x	1.5x	2x	3x	MP1x	MP2x	Total Pay Hours	Total Pay \$		
Sun.																		
Mon.																		
Tues.																		
Wed.																		
Thurs.																		
Fri.																		
Sat.																		
Totals																		

Time Card Invoice Attached Invoice to Follow

Please Check One of the Boxes

Hold cheque for pickup at production office Mail cheque

SIN: _____ Employee

DOB: _____

Name: _____

Street 1: _____

Street 2: _____

City/Prov.: _____

Postal Code: _____

Tel. #: _____

Please use address section above. Corporation

Corp. Name: _____

Corp. ID: _____

GST/HST: _____

Item	Rate	Days	Total	Line #
Car Allowance				
Mobile Phone				
Kit				
Mileage				
Other				

Approved by:	Line Summaries:
Producer: _____	Line: _____ \$ _____
PM: _____	Line: _____ \$ _____
	Line: _____ \$ _____
	Line: _____ \$ _____

Employee Signature: _____