

B-T-L Payrolls, LLC

2300 Empire Avenue, 5th Floor  
Burbank, California 91504-3350  
818.848.6022

1560 Broadway, Suite 701  
New York, NY 10036  
212.938.0995

BTL-SI  
VER. 01/23

Start/Close Form

Producing company		Project title	
Social security number	Employee legal name	Date of birth	

Permanent address (include number and street, city, state, and zip code)

Mailing address \*if different\* (include number and street, city, state, and zip code)

Phone number	E-mail address	ACA hiring status <input type="checkbox"/> Full time <input type="checkbox"/> Variable
--------------	----------------	--

Gender (optional) <input type="checkbox"/> M <input type="checkbox"/> F	Ethnicity (optional) Check one: <input type="checkbox"/> H - Hispanic or Latino <input type="checkbox"/> WH - White (Not Hispanic or Latino) <input type="checkbox"/> AA - Black or African American (Not Hispanic or Latino) <input type="checkbox"/> AS - Asian (Not Hispanic or Latino) <input type="checkbox"/> AP - Native Hawaiian or Pacific Islander (Not Hispanic or Latino) <input type="checkbox"/> AN - Native American or Alaska Native (Not Hispanic or Latino) <input type="checkbox"/> TW - Two or More Races (Not Hispanic or Latino) <input type="checkbox"/> NG - I do not wish to disclose <input type="checkbox"/> OT - Other
--	--

Job description	Hire state	Work state	Start date
-----------------	------------	------------	------------

Terms of employment	Studio		Distant		Account Number
Rate per hour					
Rate per week					
Hours per day					
Hours per week					
6th and 7th days	Pay 6th day at \$	Pay 7th day at \$	Pay 6th day at \$	Pay 7th day at \$	
Equipment rental					
Car allowance					
Cell allowance					
Additional allowances					

Note: Overtime will be calculated pursuant to applicable law or contract.

Additional client use

For payroll company use only

"By signing this form, I authorize the employer, or its service or payroll provider, to take deductions from my earnings to adjust previous overpayments if and when said overpayments may occur."

"Agree" - Employee signature and date	Authorized signature(s) and date(s)