



2300 Empire Avenue, 5th Floor  
 Burbank, California 91504-3350  
 818.848.6022

1560 Broadway, Suite 701  
 New York, NY 10036  
 818.848.6022

**Loan-out Start Form**  
 Employer: New C.A.P.S., LLC, FEIN: 27-4217142

Production company		Hire state	Work state	Account	Date of birth	
Loan-out name		Project				
Loan-out address		Federal ID #		Start Date		
Employee FSO name		Minor? <input type="checkbox"/>	Employee SS #			
Mailing address		Union	Occupation description		OCC code	
City		Agent authorization attached? Yes <input type="checkbox"/> No <input type="checkbox"/>			Schedule	
State	Zip	Loan-out phone number		Email		
State incorporated	Date incorporated	State entity #		By submitting this form, you confirm that you own more than 10% of the outstanding stock (or equivalent) of the loan-out entity. Otherwise, you must notify the Production to be paid as an individual.		
If you or your loan-out work in California, then you must have a <b>California EDD employer account number</b> . Please consult your legal and tax advisors.		California EDD employer account no. (if applicable)		<input type="checkbox"/> US corporation <input type="checkbox"/> US LLC taxed as a corporation <input type="checkbox"/> Non-US company country: _____		
Please complete per loan-out's schedule:			If LLC, attach IRS acceptance letter. We will not process payroll for LLCs that don't have a corporation status.			
Daily <input type="checkbox"/> Weekly <input type="checkbox"/> On-call <input type="checkbox"/>		Studio rate	Guar hours	Distant rate	Guar hours	Account
Hourly rate						
Weekly rate						
6th day						
7th day						
Idle 6th day						
Idle 7th day						
Kit Rental						
Car Allowance						
Meal Allowance						
Meal penalty						
Signature of authorized officer			Date	Production approval		Date

By signing this form, I authorize the employer, or its services or payroll provider, to take deductions from my earnings (regardless of payment method) to adjust previous overpayments if and when said overpayments may occur.  
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